

# CITT

## ***CITIZENS' INDEPENDENT TRANSPORTATION TRUST***

### **Project and Financial Review Committee**

**October 11, 2005**

**Stephen P. Clark Center**

**111 NW 1<sup>st</sup> Street**

**10<sup>th</sup> Floor Conference Room**

**9:30 a.m.**

### **Summary of Minutes**

#### **MEMBERS PRESENT:**

Miles Moss, P.E., Chairman

Hon. Jorge Rodriguez-Chomat

Susannah Troner

Hon. Anna Ward, Ph.D.

Hon. James Reeder

Hon. Linda Zilber

Theodore Wilde

Angelberto "Angel" DeCoro

#### **ASSISTANT COUNTY ATTORNEY:**

Bruce Libhaber

#### **OTHERS PRESENT:**

Nan A. Markowitz, Executive Director, OCITT

Albert Hernandez, MDT

Patty David, OCITT

Nya Lake, OCITT

Roosevelt Bradley, Director, MDT

Dianne Johnson, City of Miami

Jim Konschnik, Easter Seals Miami Dade

Mayra Bustamante, MDT

John Prats, OCITT

Maria E. Johnson, OCITT

Lourdes Gomez, MDT

Joanna Santiago, OCITT

Nestor Toledo, OCITT

Lori Weldon, MDET

Charles Parkinson, MDT

#### **ROLL CALL**

With a quorum present, Mr. Moss called the meeting to order at 9:33 a.m. He announced that Mr. Buoniconti was going to participate by conference call.

#### **CITIZENS' COMMENTS**

None

#### **APPROVAL OF AGENDA**

Ms. Zilber moved to approve the agenda, seconded by Ms. Troner and carried without dissent.

#### **APPROVAL OF MINUTES - August 9, 2005**

Ms. Zilber moved to approve the revised minutes of August 9, 2005. The motion was seconded by Mr. Reeder and carried without dissent.

#### **CITIZENS' COMMENTS**

None

## **PRESENTATION**

Ms. Mayra Bustamante, Deputy Director of Administration, MDT, distributed the “Miami Dade Transit Management Letter” in response to Mr. Wilde’s questions. Ms. Bustamante stated that the CITT approved the Penske contract regarding the item 3-012 in FY03. Mr. Wilde asked if the Penske contract was part of the same agreement that had the lease. Ms. Bustamante replied that the Penske contract was part of the same agreement and the lease allowed MDT to purchase buses through Penske. Mr. Wilde asked if part of the contract was being activated now. Ms. Bustamante responded that the contract stated that MDT could purchase buses at a later date. Mr. Libhaber stated that there was a contract ceiling presented to the BCC and CITT including the exercising of those options. Mr. Wilde asked whether MDT and the CITT had agreed on the appropriate charges for the free programs. Ms. Maria Johnson, Manager, OCITT responded that MDT and the OCITT are working together to come up with a methodology that they can use to move the project forward. Ms. Markowitz asked Ms. Johnson to prepare an update on the free programs for the next meeting. Ms. Bustamante informed the Committee that MDT has a new contractor to look at the allocation formula. She also stated that the contract was awarded to Maximus. Ms. Troner requested that the CITT Members be informed when any meetings with the contractor are scheduled. Mr. Wilde requested that questions 6 and 8 from his handout be provided in a written response. Ms. Bustamante replied that a written response will be prepared for all of Mr. Wilde’s questions. Mr. Buoniconti inquired if the OCITT is satisfied with the “to be paid by the surtax” statements made in the MDT audit. Ms. Johnson responded that it is part of the 02-03 and 03-04 reconciliation that the OCITT and MDT have been working on. Ms. Markowitz commented that Ms. Johnson will take the numbers from Mr. Buoniconti and the methodology to summarize the discussions. Mr. Wilde asked if capital purchases with surtax funds considered restricted assets. Ms. Bustamante replied that when funds are for specific activities those would be considered restricted assets. Mr. Wilde also asked if bus shelters and bus pull-out bays are being considered for the Transit Village project (NW 7<sup>th</sup> Avenue and 62<sup>nd</sup> Street). Mr. David Tinder, PWD, Coordinator replied that it would depend on the scope and the right-of-way that needs to be accomplished. Mr. Tinder further commented that bus shelters are not incorporated into to designs because they are done by MDT. Ms. Dianne Johnson, City of Miami, Department of Capital Improvements, explained that in the City of Miami portion of the project, bus shelters are addressed in the design. She also explained that in the areas outside of the City of Miami limits, funds were provided by the County only for road resurfacing types of projects.

Mr. Roosevelt Bradley, Director, MDT explained the Transit Village project. A summary report to the CITT committee on the Transit Village was distributed describing the project. Ms. Dianne Johnson stated that the City of Miami will work with MDT to eliminate duplication of work. Mr. Wilde suggested that OCITT staff attend the community meetings regarding the Transit Village project. Ms. Markowitz informed Mr. Wilde that OCITT staff does attend the community meetings. Mr. Moss stated that Mr. Givens had suggested that the CITT form a committee, with Member Braynon as chair to oversee the Transit Village. Mr. Buoniconti had requested that the Project and Financial Review Committee follow up on that request. Mr. Moss asked Mr. Buoniconti if he would like the Project and Financial Review Committee to pursue the follow-up on the Transit Village project. Mr. Buoniconti replied that he would need more clarification on the involvement of the CITT in the Transit Village project, since it is not a PTP Project. Ms. Markowitz suggested that before deciding whether or not to create a committee to oversee the Transit Village Project, CITT members should attend some of

the public meetings. Mr. Libhaber clarified that certain aspects of the Transit Village are included in the PTP, such as, bus shelters, curb and gutters, sidewalks, and other elements included in the PTP. Mr. Rodriguez-Chomat asked if the half penny sales tax is being used to supplement other funds. Mr. Libhaber responded that Ordinance 02-116 specifies that a minimum of \$111.8 million must be applied annually from the County's general revenue funds and have to be maintained at that level. In addition, Mr. Libhaber stated that the MDT budget would be increased by 3.5% each year. Ms. Zilber recommended that a summary report be submitted periodically on the Transit Village. Ms. Markowitz stated that the OCITT will keep the Members informed on the Transit Village meetings.

Ms. Lori Weldon, Senior Project Manager for Transit Village, Miami-Dade Empowerment Trust (MDET), provided a brief overview on MDET responsibilities and its goals.

### **REPORTS**

Ms. Johnson, OCITT, reviewed the monthly reports. She covered the Charter County Transit System Surtax collection report as of September 2005 and the CITT cash analysis of Charter County Transit System Surtax for FY04 and FY05. Ms. Johnson also explained the CITT PTP Active Contracts Status Report and the CITT New Contracts for September 2005. Ms. Troner asked for the reports to indicate cash or bond transactions. Ms. Johnson replied that at the moment all transactions are done in cash and will indicate when they are bonded.

### **ACTION ITEMS**

- A. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING THE AWARD OF COMPETITIVELY BID CONTRACTS (ITEMS 1.4 and 1.5) FOR THE PURCHASE OF GOODS AND SERVICES PROCESSED BY THE DEPARTMENT OF PROCUREMENT MANAGEMENT (DPM) ON BEHALF OF MIAMI-DADE TRANSIT (MDT)

Ms. Zilber moved to approve Item 7A; the motion was seconded by Mr. Reeder and carried with objection from Ms. Troner.

Ms. Troner inquired how many Metromover and Metrorail stations have been built since the passage of the PTP. Mr. Bradley replied none. Ms. Troner asked, why is funding being requested. Mr. Bradley replied that with increase in ridership more maintenance is needed.

- B. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AWARDED A CONTRACT BETWEEN VITAL ENGINEERING, P.A., AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) ROADWAY LIGHTING IMPROVEMENT PROJECT NO. 20040314

Ms. Zilber moved to approve Item 7B; the motion was seconded by Mr. Reeder and carried without dissent.

Ms. Troner asked if solar powered lights can be used. Mr. Tinder informed Ms. Troner that it would take too much time and money to accomplish at this time, but it is still under consideration.

- C. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AWARDING A CONTRACT BETWEEN R.J. BEHAR & COMPANY, INC., AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) ROADWAY LIGHTING IMPROVEMENTS PROJECT NO. 20040382

Mr. Reeder moved to approve Item 7C; the motion was seconded by Ms. Troner and carried without dissent.

- D. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AWARDING A CONTRACT BETWEEN METRO EXPRESS, INC. AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) ADA ACCESSIBILITY IMPROVEMENTS SIDEWALK PROJECT NO. 20050124

Ms. Zilber moved to approve Item 7D; the motion was seconded by Ms. Troner and carried without dissent.

Ms. Troner requested to know what the General Obligation Bond (GOB) was paying for. Mr. Tinder stated that PTP is responsible for ADA accessibility related to bus stops, and GOB funds all other ADA accessibility projects. Mr. DeCoro asked if MDT informs the homeowners before putting a bus shelter in front of their home. Mr. Bradley replied that a letter is sent to the homeowners being affected.

- E. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AMENDING THE EXISTING CONTRACT NO. 20040516 FOR INTERSECTION AND NEIGHBORHOOD IMPROVEMENTS BETWEEN METRO EXPRESS, INC. AND MIAMI-DADE COUNTY TO INCLUDE THE PEOPLE'S TRANSPORTATION PLAN (PTP) AS AN APPROVED FUNDING SOURCE

Ms. Zilber moved to approve Item 7E; the motion was seconded by Ms. Troner and carried without dissent.

Mr. Tinder stated that the \$2.31 million in the contract should be changed to \$2.25 million. Ms. Troner asked what kind of intersection improvements would be made. Mr. Tinder responded that there will be traffic circles, new turn lanes, and extension of turning lanes. Mr. Tinder stated that PWD would need approval from the community to install a round-about. Ms. Troner inquired why PWD needs permission to put in a round-about. Mr. Tinder replied that he will provide that information at a later date.

F. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) MAINTAIN THE CURRENT URBAN DEVELOPMENT BOUNDARY (UDB) TO FACILITATE PRESENT MASS TRANSIT PROJECTS IN THE EXISTING URBANIZED AREAS OF THE COUNTY AND PRESERVE MASS TRANSIT FEDERAL APPLICATIONS AND FUNDING OPPORTUNITIES

Ms. Zilber moved to approve Item 7F; the motion was seconded by Mr. Reeder and carried without dissent.

Mr. Wilde suggested that the final paragraph of the resolution read "now therefore be it resolved by the CITT that the Trust recommends for the BCC to maintain the current UDB," and to remove the remainder of the sentence that repeats some of the prior language. Ms. Troner suggested that paragraphs 4, 5, 6, and 9 be removed from the draft. Mr. Buoniconti stated that large developments should be looked into in regards to road impact fees or special transit impact fees. Ms. Markowitz asked the Members if they would like to take a position on the UDB expanding or not expanding. Mr. Moss reiterated that paragraphs 4, 5, 6, and 9 are to be removed from the draft and paragraph 11 be modified with a period after UDB. Mr. Wilde recommended that the resolution read "Maintain the Current Urban Development Boundary to Facilitate Present Mass Transit Projects in the Existing Urbanized Area of the County and Facilitate Current and Future Mass Transit Federal Applications and Funding Opportunities." Mr. Reeder suggested that paragraph 6 be left in the resolution.

**OLD BUSINESS**

Ms. Markowitz asked the Members to provide direction as to what they wanted the Transit Summit to accomplish. Mr. Moss suggested that the transit summit should cover an overview of the CITT accomplishments and leave the majority of the time for questions from the public. Mr. Buoniconti recommended that MDT and PWD be included in the presentation. Mr. Buoniconti also recommended that the transit summit be held at least once a year. Mr. Moss suggested the discussions should take place at the Community Outreach committee meeting.

Mr. Wilde requested that his memorandum be distributed at the next Community Outreach meeting.

Mr. Albert Hernandez, Deputy Director, MDT, updated the Members on pedestrian overpasses. He stated that a package is being prepared to show the priority and goals of the pedestrian overpasses and how much funding will be requested. Mr. Hernandez informed the Members that the Dadeland North Metrorail Station will be added to the list of stations.

Ms. Markowitz stated that she will be talking with the County Manager for an update on the feasibility study. Mr. Wilde distributed his comments regarding the feasibility study draft. Mr. Moss stated that the CITT should take a position and make a recommendation to the BCC on the feasibility study and have a workshop to discuss it. Ms. Markowitz state that she will work on scheduling a workshop.

**NEW BUSINESS**

None

**CITIZENS' COMMENTS**

None

**ANNOUNCEMENTS**

The next Project & Financial Review Committee meeting will be on Tuesday, November 8, 2005, at 9:30 a.m.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 12:15 p.m.

**\*\*\*MINUTES ARE IN SUMMARY FORM\*\*\***

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